

AUGUST 12, 2020 10:00 AM

**On-line Meeting
Join Microsoft Teams Meeting or call-in
+ 1 614-721-2972 United States, Columbus (Toll)
Conference ID: 879 944 468#**

1. CALL TO ORDER.

2. REVIEW OF MAY 27, 2020 MEETING MINUTES:

**Motion to Accept: Michael Giarizzo
Second: Chris Speck**

3. BOARD REVIEW AND DETERMINATION RE: PENDING REGISTRATION APPLICATIONS:

Vote by Board on regular registrations pending from May 1, 2020 through July 31, 2020.

**Motion to Accept: Bruce Hale
Second: Michael Giarizzo**

4. OTHER BUSINESS:

A. Investigator's Reports – Craig Robinson / Jennifer Johanson / Theresa Peppers

Attorney General's Report – (Executive Session if Needed) – AAG Joshua Nagy - Nothing to report.

Legislation Updates – ASA Ohio Rep. Matt Dougher (Not Present) -

GREENE: We are still waiting on ASA Ohio to submit someone for the Mechanical Board Member Position. If any of guys know a mechanical shop that would want to apply, have them get ahold of Matt Dougher and get that in if you can. The Governor's office would like to fill that.

Director's Report – Mike Greene (PLEASE SEE ATTACHED)

FY20 FINAL REVENUE

Would have been a lot higher had it not been for the virus and the stopping of most of the revenue from March 9th to December 1st. It's down even though it's higher than the Fiscal Year 19 revenue which was \$247,146. That was down, if you recall, because of the change in the fees and the refunds that were issued.

COMPLAINTS FORWARDED

There has been a whole lot of complaints since the virus started.

AGENCY AUDIT

Audit is complete; they will send a report out to each one of the board members via email probably within in the next month. They sent me a preliminary report, there's a lot of little issues, nothing major. Most of it was corrected or completed during the audit. There wasn't anything major like the audit two years ago. I'm pretty pleased with that. Everything that is on there is little stuff and can be easily fixed.

FY22-23 BUDGET PLANS

Budget planning for Fiscal Year 22 & 23 in in the making and it's due September 15th. I'm working on that every day until we get it done. That's a really big project that is going to probably require me to be in the office more than one or two days a week, I don't know yet. I will do as much of it as I can from home.

NEW BOARD MEMBERS

I want to welcome the new board members, Bruce Hale and Randall Blanchard. I got them all in and all of their paperwork completed, everything is done. I appreciate them coming aboard and I appreciate their contribution. We are still looking for a mechanical member. Hopefully we will have a name to put in there for that soon.

MCKEE: So, If you have to go into the office, do you have to get approval or you're just ok as long as you... how does that work?

GREENE: They've already approved me going in periodically. They don't have a problem with that. Last week I went in two days, but normally I go in one day a week. Kim goes in one day a week and does the deposit, if we have anything to deposit. With the budget, I'll probably go in two or three days next week. I'm going in tomorrow and get as much of it done as I can and just keep working on it. I Think I can do some of it from home. A lot of the files I've put on a zip drive and I've got the Budget Portal to load things here at home now. So, we'll see how it goes.

5. **INTRODUCTION OF MEMBERS & GUESTS PRESENT:**
Keenan McKee, Chris Speck, Michael Giarizzo, Bruce Hale, Randall Blanchard, Chris Macisco, Josh Nagy (AAG), Michael Greene, Kimberly Peppers, Craig Robinson, Jennifer Johanson, Theresa Peppers

6. **NEW BUSINESS:**

Furlough Days

Kim and I have both been given furlough days. It's a total of 80 hours that we have to use between now and the end of the fiscal year. What that is is basically they

are taking 80 hours of pay out of your annual salary and then giving you days off without pay. That's not really anything new, we did that several years

ago under another administration. We're working with that, it's no problem.

SPECK: Is that anything I need to approve when you decide to take those?

GREENE: Yes, if I take furlough days, I'll have you approve them just like leave.

SPECK: Ok, no problem.

**9. ADJOURNMENT: NEXT BOARD MTG. – NOVEMBER 18, 2020, 10:00 A.M.,
LOCATION: ONLINE**

**MOTION TO ADJOURN: CHRIS MACISCO
SECOND: RANDALL BLANCHARD
MOTION CARRIED**

MISSION STATEMENT

*"Enhance consumer protection and safety in the auto repair industry
through education and public awareness while facilitating registration
law compliance for repairers."*

DIRECTOR'S REPORT

August 12, 2020

I. FY20 Final Revenue = \$295,125

A. FY19 Final Revenue = \$247,146

II. 1936 Registrations

- A. 1 Airbag Business
- B. 1445 Collision Shops
- C. 22 Dealerships
- D. 198 Glass Shops
- E. 74 Mechanical Shops
- F. 53 Mobile Businesses
- G. 143 Tint Installers

(Total Businesses in E-Licensing System = 5076)

III. Complaints Forwarded

<u>AGENCY</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
OAG	8	6	11	2
EPA	5	2	4	0
TAX	6	2	1	0
BWC	3	2	1	0
NICB	5	0	1	0
DOI	6	5	4	3
IRS	3	0	1	0
BMV	2	2	2	2
OSHP	0	0	0	0
BBB	25	20	20	7

IV. Other News

- A. Teleworking continues. No end date in sight.
- B. Audit is nearly complete.
- C. FY22-23 Budget Plans are due in September.