Ohio

eLicense Ohio Portal Registration

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Technical Assistance – Technical assistance is available Monday through Friday 8:00 AM to 5:00 PM ET for registration, logging in and navigation. Call (855) 405–5514 to speak with a technical support representative. Please note that technical support representatives cannot answer questions about licensing.

Non-Technical Assistance – Check your licensing Board's website or contact your licensing Board directly for non-technical and licensing related questions.



Create New Account - I Have a License (or Application) Initial Registration

- 1. Navigate to <u>https://elicense.ohio.gov</u>.
- 2. Click the **LOGIN / CREATE YOUR ACCOUNT** button in the center of the screen or the **LOG IN** link at the top- right corner of the page.





3. Click the I HAVE A LICENSE button.

Ohio Professional Licensure	HOME LICENSE LOOK-UP FILE A COMPLAINT LOG IN
New Users	Existing Users
Create a New eLicense.Ohio.Gov Account	Login
You must create a new eLicense.Ohio.Gov account before applying for or renewing a license. Read the options below carefully before creating your account. See the registration guide for more information.	* Email
If you hold a license or have previously applied for a license or certificate in Ohio and do not have an eLicense.ohio.gov account, please select "I Have A License". While registering you will need to enter the security code provided by your licensing board.	* Password LOGIN
If you do not hold a license or have not previously applied for a license or certificate in	Forgot Login Email?
I DON'T HAVE A LICENSE	
If you are creating an account for the purposes of applying for or managing a license with the Casino Control Commission, please click "Licenses Associated with Casino Control Commission"	
LICENSES ASSOCIATED WITH CASINO CONTROL COMMISSION	
If you are creating an account for the purposes of representing a client before the State Medical Board of Ohio, please select "Counsel Associated with Medical Board Matter" button.	
COUNSEL ASSOCIATED WITH MEDICAL BOARD MATTER	
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Department of Administrative Services

eLicense Ohio Portal Registration

4. Complete the form with the appropriate information including your security code that should have been provided to you by your licensing board, click on and complete the reCAPTCHA option, and click the SUBMIT button.

Create New Account - I Have A License

	Create a new eLicense.Ohio.Gov account associated with your existing Ohio professional licenses. In the event you do not have the required security code, click the 'Obtain Security Code'	* Social Security Number
	button.	Security Code OBTAIN SECURITY CODE
	Your social security number is required for accurate identification under federal and state child support enforcement law (42 U.S.C. §666 and §3123.50, O.R.C.)	* Date of Birth
	Need help registering? Click here	
	•	* Email
	•	Password Confirm Password
		Password must contain: More than 10 Characters 1 Uppercase Letter 1 Lowercase Letter 1 Number 1 Special Character (e.g. \$%^@#) Password must not contain: User's First and/or Last Name
		l'm not a robot
		Legal Information: Ohio public records law requires state agencies, boards, and commissions to disclose most documents and records, including electronic records. Therefore, information submitted through this web site may be subject to disclosure pursuant to a public records request unless the information is made confidential or otherwise exempted from disclosure pursuant to state or federal law. Please be aware that for public records, Ohio law requires us to disclose the records despite your requests to keep information confidential.
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If you do not have your Security Code, click the **OBTAIN SECURITY CODE** button, enter the email address or Social Security Number that is on file with your Board and your Security Code will be emailed to you.



If you do not recall the email address on file with your board, return to the eLicense login page, click the **Forgot Login Email?** link and provide the required information to retrieve the email address that is on file with your Board.

Ohio Professional Licensure	HOME LICENSE LOOK-UP FILE A COMPLAINT LOG IN
New Users	Existing Users
Create a New eLicense.Ohio.Gov Account	Login
You must create a new eLicense.Ohio.Gov account before applying for or renewing a license. Read the options below carefully before creating your account. See the registration guide for more information.	* Email
If you hold a license or have previously applied for a license or certificate in Ohio and do not have an eLicense.ohio.gov account, please select "I Have A License". While registering you will need to enter the security code provided by your licensing board.	* Password
I HAVE A LICENSE	LOGIN Forgot Password?
If you do not hold a license or have not previously applied for a license or certificate in Ohio, please select "I Don't Have a License".	Forgot Login Email?



Once the initial registration process is complete, the user should be redirected to the eLicense Ohio Dashboard to manage applications, licenses, service requests, complaints, etc.

Ohio eLicense Ohi Professional) Licensure	UPDATE EMAIL	DASHBOARD	LICENSE LOOK-UP	FILE A COMPLAINT	2 SITES	SWITCH, ZZZ-TESTING 🗸
Welcon	ne to your eL	icens	e Dasl	hboard			
+ APPLY FOR A NEW							
Are you looking to apply	for a new business license? First, add yo	our business by c	licking here befor	e applying.			
New Lice	nse Applications an application, please click on the Option	s button.					
SORT BY -							
<u>I</u>	Nursing Board Licensed Practical Nurse (LPI APP-000235308 Nursing Board	N)		GENERATE FI	EE EXP DA'	те	OPTIONS V
SUPPORT REGISTRA	TION GUIDE CONTACT PRIVACY NOT	ICE WWW.OHIO	GOV GENERA	TERMS			



Create New Account - I Don't Have a License (or Application) – never had a license in the State of Ohio

- 1. Navigate to <u>https://elicense.ohio.gov</u>.
- 2. Click the **LOGIN / CREATE YOUR ACCOUNT** button in the center of the screen or the **LOG IN** link at the top- right corner of the page.





Department of Administrative Services

eLicense Ohio Portal Registration

3. Click the I DON'T HAVE A LICENSE button.

HOME LICENSE LOOK-UP FILE A COMPLAINT LOG IN
Existing Users
Login
* Email
* Password LOGIN Forgot Password?
Forgot Login Email?



4. Complete the form with the appropriate information, click on and complete the reCAPTCHA option, and click the SUBMIT button.

Ohio eLicense ONo Professional Licensure		HOME LICENSE LOOK-UP FILE A COMPLAINT LOG IN
Create New Accoun	t - I Don't Have A Li	cense
Create a new eLicense.Ohio.Gov account as a new licensee.		
Your social security number is required for accurate identification under federal and state child support enforcement law (42 U.S.C. §666 and §3123.50, O.R.C.)	First Name Last Name	Middle Name
Need help Registering? Click here	* Social Security Number	I don't have a Social Security Number
	* Date of Birth	
	Email Password	Confirm Email Confirm Password
	Password must contain: More than 10 Characters 1 Uppercase Letter	
	1 Lowercase Letter 1 Number 1 Special Character (e.g. \$%^@#) Password must not contain: Use's First and/or Last Name	
	I'm not a robot	
	Legal Information: Ohio public records law requires state agencies, boards, records. Therefore, information submitted through this web site may be subj made confidential or otherwise exempted from disclosure pursuant to state disclose the records despite your requests to keep information confidential.	and commissions to disclose most documents and records, including electronic ect to disclosure pursuant to a public records request unless the information is <i>y</i> federal law. Please be aware that for public records. Ohio law requires us to
	su su	IBMIT

When you successfully submit your information, the system will prompt you to re-confirm your submitted Social Security entry.

SSN Confirmation	
Please verify the Social Security Number e hit 'Confirm' to complete your registration, o	entered 000-99-0011 . If this is correct otherwise hit 'Edit' to make a change.
EDIT	CONFIRM



 If the displayed social security number value is correct, click the **CONFIRM** button to proceed. If it is incorrect, click **EDIT** and you will be returned to the CREATE NEW ACCOUNT page to fix/change the Social Security Number entry.



When the user confirms the Social Security Number, they will be redirected to the eLicense Ohio Dashboard to manage applications, licenses, service requests, complaints, etc.





Create a New Account - Applying for Casino Control Commission Skilled Games Licenses

- 1. Navigate to <u>https://elicense.ohio.gov</u>.
- 2. Click the LOGIN / CREATE YOUR ACCOUNT button in the center of the screen or the LOG IN link at the top-right corner of the page.

Ohio eLicense Ohio Professional Licensure				HOME	LICEN OL LOON OF .	LOG IN
	WELCOME Profe for the	etto ssional Lice State of O	nsure			
Verify a Lice	ense	INDIVIDUAL BUSINESS				
To verify a license, selec Business, enter search o	Individual or riteria and click	First Name	OR	License Num Board Name	ber	
Search to see the results		Last Name		None	Ŧ	

SEARCH



3. If you have never held a license with the State of Ohio and are applying for a license with the Casino Control Commission then click the **LICENSES ASSOCIATED WITH CASINO CONTROL COMMISSION** button.

Ohio eLicense Ohio Professional Licensure	HOME LICENSE LOOK-UP FILE A COMPLAINT LOG IN
New Users	Existing Users
Create a New eLicense.Ohio.Gov Account	Login
You must create a new eLicense.Ohio.Gov account before applying for or renewing a license. Read the options below carefully before creating your account. See the registration guide for more information.	* Email
If you hold a license or have previously applied for a license or certificate in Ohio and do not have an eLicense.ohio.gov account, please select "I Have A License". While registering you will need to enter the security code provided by your licensing board.	* Password LOGIN
If you do not hold a license or have not previously applied for a license or certificate in Ohio, please select "I Don't Have a License".	Forgot Password? Forgot Login Email?
I DON'T HAVE A LICENSE	
If you are creating an account for the purposes of applying for or managing a license with the Casino Control Commission, please click "Licenses Associated with Casino Control Commission"	
LICENSES ASSOCIATED WITH CASINO CONTROL COMMISSION	-
If you are creating an account for the purposes of representing a client before the State Medical Board of Ohio, please select "Counsel Associated with Medical Board Matter" button.	
COUNSEL ASSOCIATED WITH MEDICAL BOARD MATTER	
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4. Complete the form with the appropriate information, click on and complete the reCAPTCHA option, and click the SUBMIT button.



HOME LICENSE LOOK-UP FILE A COMPLAINT LOG IN

Create a Casino Commission Account

Register here for an eLicense.Ohio.gov account to manage or apply for a license from the Casino Control Commission.		
In order to comply with the requirements of R.C.	* First Name Mic	ddle Name
3772.16, you must create a new account, even if you		
already have an account associated with another		
state board. Your Casino Control Commission	* Last Name	
another eLicense.Ohio.gov account (even if it is		
your own).		
Under the Privacy Act, you are not required to provide	Social Security Number	
your social security number. If you choose to provide		
your social security number, it may be used to confirm		
your account information. <u>Need help Registering? Click</u> here	* Data of Birth	
	* * -	
	Email Co	nfirm Email
	Password Co	nfirm Password
	Password must contain:	
	More than 10 Characters	
	1 Uppercase Letter	
	1 Lowercase Letter	
	1 Number	
	1 Special Character (e.g. \$%^@#)	
	Password must not contain:	
	Oser's First and/or Last Name	
	l'm not a robot	
	reCAPTCHA Privecy-Terma	
	Legal Information: Ohio public records law requires state agencies, boards, and commissi records. Therefore, information submitted through this web site may be subject to disclose	ions to disclose most documents and records, including electronic are pursuant to a public records request unless the information is
	made confidential or otherwise exempted from disclosure pursuant to state or federal law. disclose the records despite your requests to keep information confidential.	Please be aware that for public records, Ohio law requires us to





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Create A New Account - Counsels Associated With Medical Board

Matters

- 1. Navigate to <u>https://elicense.ohio.gov</u>.
- 2. Click the **LOGIN / CREATE YOUR ACCOUNT** button in the center of the screen or the **LOG IN** link at the top-right corner of the page.





3. Click the COUNSEL ASSOCIATED WITH MEDICAL BOARD MATTER button.

Ohio eLicensu Ohio Professional Licensure	HOME LICENSE LOOK-UP FILE A COMPLAINT LOG IN
New Users	Existing Users
Create a New eLicense.Ohio.Gov Account	Login
You must create a new eLicense.Ohio.Gov account before applying for or renewing a license. Read the options below carefully before creating your account. See the registration guide for more information.	* Email
If you hold a license or have previously applied for a license or certificate in Ohio and do not have an eLicense.ohio.gov account, please select "I Have A License". While registering you will need to enter the security code provided by your licensing board.	* Password
I HAVE A LICENSE	LOGIN Forgot Password?
If you do not hold a license or have not previously applied for a license or certificate in Ohio, please select "I Don't Have a License".	Forgot Login Email?
I DON'T HAVE A LICENSE	
If you are creating an account for the purposes of applying for or managing a license with the Casino Control Commission, please click "Licenses Associated with Casino Control Commission"	
LICENSES ASSOCIATED WITH CASINO CONTROL COMMISSION	
If you are creating an account for the purposes of representing a client before the State Medical Board of Ohio, please select "Counsel Associated with Medical Board Matter" button.	
COUNSEL ASSOCIATED WITH MEDICAL BOARD MATTER	
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4. Complete the form with the appropriate information click on and complete the reCAPTCHA option and click the SUBMIT button.

Create a Counsel Contact Associated with Medical Board

Ohio.				
Note: If you are already registered in eLicense Ohio related to holding professional license, you will need to use an alternate email address for this account.	* First Name	Middle Name		
	* Last Name			
	Firm Name			
	*			
	Street Address			
	* City * State	* Zip Code		
	Ohio Supreme Court Registration Number	I do not have a registration in the state of Ohio		
	* Phone Number	Cell Phone Number		
	* Email	Confirm Email		
	Note: If you are licensed through this eLicense syste for your current license.	m, you must use an alternative email than the one registered		
	* Password	Confirm Password		
	Password must contain: More than 10 Characters 1 Uppercase Letter 1 Lowercase Letter 1 Number 1 Special Character (e.g. \$%^@#) Password must not contain: User's First and/or Last Name			
	I'm not a robot			
	Legal Information: Ohio public records law requires state agencies, board records. Therefore, information submitted through this web site may be su	is, and commissions to disclose most documents and records, including electronic ubject to disclosure pursuant to a public records request unless the information is not federal fully Elecare ba argument that for unlike records. (Point Jau position up to the end of the second sec		



After submitting the registration, the user will be redirected to the eLicense Ohio Dashboard to manage adjudications, complaints, etc.

Ohio eLionse Ohio Professional Licensure	DASHBOARD	LICENSE LOOK-UP	FILE A COMPLAINT	E 0	CHOCOLATE, HOT V
Welcome to your eLicense	Dashbo	oard			
New Adjudication Associations					
able to view or submit documentation requests until board staff approves your Association to an Adjudication request. Select the '+' icon to your left or the Associate to an Adjudication button above to begin the association process. The Association to an Adjudication will not be effective until board staff approval.	(+			
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