

OHIO BOARD OF MOTOR VEHICLE COLLISION REPAIR REGISTRATION  
**BOARD MEETING MINUTES**

December 14, 2005 10:00 AM  
Ohio Department of Public Safety  
ShIPLEY Building, Room T3 11-12  
1970 W. Broad St  
Columbus, Ohio 43223

1. **CALL TO ORDER:** Chairman Dean DeRolph called the meeting to order.  
**Time:** 10:15 a.m.  
**Board Members Present:** Dennis Sterwerf, Dean DeRolph, Rick Finney, Ben Williams, Ralph Emus, Barbara Lewis,  
**Attendees Present:** Robert Cassidy, Mike Greene, Diane Hoenig, Richard Jones (AAG), Earl Donher, Kenny Hall, Bill Sefcek, Paul Duncan, and Charles Walsh.  
**Comments:** Introductions and Welcome
  
2. **GUEST SPEAKER – STATE REPRESENTATIVE MICHAEL SKINDELL**  
TO DISCUSS H.B. 370 –Rescheduled to another meeting  
Adding bittering agents to antifreeze, difficult to enforce by state need by national, possible problems corrosive
  
3. **REVIEW OF August 10, 2005 MEETING MINUTES.**  
**Motion:** Ralph Emus motion to accept  
**2<sup>nd</sup>:** Benjamin Williams  
**Comments:** Passed
  
4. **BOARD REVIEW AND DETERMINATION RE PENDING REGISTRATION APPLICATIONS:** Vote by Board on regular registrations pending from September 29, 2005 to December 2, 2005.  
**Motion:** Benjamin Williams motion to accept  
**2<sup>nd</sup>:** Dennis Sterwerf  
  
**Comments:** Passed. Pace of registrations last Year 1400, this year looking at 1800, combination of glass repair shops and new shops.
  
5. **OTHER BUSINESS:**
  - A. Investigator's Report – Presented by Mike Greene.  
105 complaints received year to date (YTD)  
Personally visited 170 shops since August 10, 2005, YTD 903,  
46 Notice of Violation (NOV) issued, YTD 164  
New shop applications issued 24, YTD 124.  
Positive feedback re: newsletter & website updates.  
Status of 118 NOV YTD, logistically difficult. Followed up on 2 previous investigators cases, majority of shops issued NOV have closed, 2/3 of previous cases closed out. 35 sent over to AG office for filing. Letters have gone out.  
  
**Comments:** Dennis Sterwerf suggested the investigator reports posted on the website. Push to have the Attorney General office enforce to the next level.

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- B. Legislation Update – Presented by Director Cassidy.  
HB 198 4/14/05 Introduced, no movement  
HB 208 LSC has complied with research request. Release likely next week.
- C. Meeting with Director of Department of Insurance status:  
Mr. Weber previously indicated continued interest in contacting Director of the Dept of Insurance. Ms. Lewis indicated she would set up the meeting suggested DOI staff to attend the meeting as well. Ms. Lewis will ask the DOI director to identify relevant staff (Office of Market Regulation & License services, etc). Meeting intent to have an Insurance company verifies Collision Repair Board registration prior to hiring or referral (If a shop is not registered, is it an illegal repair?) Ms. Lewis and Robert Cassidy to arrange meeting with the Director of the Department of Insurance.
- D. Consolidation into Department of Commerce Update – Director Cassidy gave the Board an update and fielded questions. SB 222 introduced to eliminate the process, and provide funding for the 2<sup>nd</sup> part of the biannual budget, Report still due to Governor's office due by the end of the year,
- E. 2006 Board Meeting Schedule: 10 am 2<sup>nd</sup> Wednesday of Month  
February 8, 2006, April 12, 2006, June 14, 2006, August 9, 2006, October 11, 2006, December 13, 2006
- F. Discuss Possible Changes to Registration Form – Dennis Sterwerf  
Permit by rule changes indicate need to add "EPA pollution source registration number" to boards registration form.  
**Motion:** Dennis Sterwerf  
**2<sup>nd</sup>:** Ralph Emus,  
**Comments:** DeRolph Abstained  
Motion Approved
- F. Elect New Chair and Vice Chair  
Motion to elect Ralph Emus Chairman and Dave Weber Vice Chair  
**Motion:** Barbara Lewis  
**2<sup>nd</sup>:** Rick Finney  
Motion approved
- G. Status of Search for New Board Members  
Names submitted for replacement by ASA of Ohio:  
Dennis Sterwerf and Dean DeRolph have agreed to serve 60 days past expiration as allowed by statute  
Comments: Sterwerf indicated a training session is needed for the new Board Members.  
Dennis Sterwerf and Robert Cassidy to develop a training session by Feb/March.

6. **EXECUTIVE SESSION:** None

7. **PUBLIC COMMENT:** None

8. **ADJOURNMENT:**

**Motion:** Dennis Sterwerf

**2nd:** Dean DeRolph

**Comments:** Motion passed.

Time: 12:55 p.m.